



# MANAGEMENT OF PORTFOLIOS

## 2 DAY PRACTITIONER COURSE

### Introduction

Portfolio management is defined as a coordinated collection of strategic processes and decisions that together enable the most effective balance of organizational change and business as usual. Management of Portfolios (MoP®) approaches the management of change projects and programmes from a strategic viewpoint. It provides an overview of all change activities including what is in the portfolio, what it is costing, what risks are faced, what progress is being made, and what the impact is on business as usual and the organization's strategic objectives.

This is the 2 day approach to gaining the Practitioner qualification. It is an intense course that will require delegates to prepare thoroughly and be prepared for evening work throughout the course. The course includes the Practitioner examination.

### Target Audience

This course is ideal for any staff involved in Portfolio management roles and wish to gain an understanding of best practice, as well as a qualification, for example:

- Portfolio sponsors, owners and company directors
- Portfolio managers and Portfolio directors
- Portfolio office managers and support staff
- Programme and Project Sponsors
- Programme Managers
- Business Change Managers
- Operational managers involved in portfolios and programmes

### Course Benefits attendance for individuals

- Highest level qualification
- Application of MoP® common vocabulary.
- Increased confidence in real world application.
- Thorough knowledge of the MoP® methodology at theory and application level.
- Ability to apply MoP® to scenarios and real world situations.
- Ability to explain the benefits

### Course Benefits attendance for the organisation

Include achieving competence in your managers should deliver:

- More of the 'right' programmes and projects being undertaken in terms of greater financial benefits and measurable contribution to strategic objectives, removal of redundant and duplicate programmes and projects.
- More effective implementation of programmes and projects via management of the project development pipeline, dependencies and constraints; and redirecting resources when programmes and projects to do deliver or are no longer making a sufficient strategic contribution, thus more efficient resource utilization.



TRAINING ORGANIZATION ACCREDITED BY



### About Aspire Europe

The case for using Aspire Europe is compelling we are an Accredited Training organisation by APM, C4CM and The APM Group and an AXELOS Limited accredited consulting partner. Our trainers include mainly practicing consultants who have achieved Registered Consultant status.

The 2 day course is intense, and for individuals coming from a project or operations background the volume of information that has to be processed to achieve Practitioner level can be challenging. Preparation is the key to success, which is why we provide a full pre-course programme to help you arrive on the first day fully prepared.

**Duration:** 2 days

**Pre-Requisites:** Previous experience of a portfolio, programme or project management environment and completion of the pre-course workbook and reading. Successful completion and pass of the MoP Foundation Course

**Public Event:** Public courses are based around the case study scenario that is used for the Practitioner examination.

**In-House Event:** Can be tailored around a current programme or planned programme to help with planning or transition

**Public Event:** Price on application

**In-House Event:** Price on application

For more details please contact us

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### Course Outline

Module	Content
<b>Introduction</b>	Review of Theory, introduction to Practitioner Examination, Syllabus and Examination Techniques
<b>Implement, Sustain and Measure</b>	Review of theory, application to scenarios and real life, examination preparation
<b>The Strategic and Organisational Context</b>	Review of theory, application to scenarios and real life, examination preparation
<b>Portfolio Management Principles</b>	Review of theory, application to scenarios and real life, examination preparation
<b>The Portfolio Definition Cycle</b>	Review of theory, application to scenarios and real life, examination preparation
<b>The Portfolio Delivery Cycle</b>	Review of theory, application to scenarios and real life, examination preparation
<b>PRACTITIONER EXAMINATIONS</b>	Throughout the course, interwoven within the delivery of the theory and the practical examples of good practice, there is ongoing support and preparation for the examination. We provide sample papers and worked exercises using a scenario/case study to help create situations which develop the delegates understanding and recall of the material.

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