



PORTFOLIO, PROGRAMME & PROJECT OFFICES (P30®) FOUNDATION EXAM WORKSHOP

Introduction

Portfolio, Programme and Project Offices (P3O) is the standard developed by the UK government to enable individuals and organizations to establish, develop and maintain appropriate business support structures. The guidance brings together a set of principles, processes and techniques to facilitate effective portfolio, programme and project management by proposing proven enabling and support structures, roles and responsibilities. These structures also bridge the gap between the process of developing the organisation's strategy and that of its delivery.

This is the 1 day approach to gaining the Foundation qualification. It is an intense course that covers the version released in 2013 and will require delegates to prepare thoroughly via interactive learning prior to course attendance. The course includes the Foundation examination and prepares delegates for the Practitioner course should they wish to move on to that level.

Course Benefits

- Basic level qualification
- Application of P3O common vocabulary
- Increased confidence in real world application
- Thorough knowledge of the P3O guidance at theory and application level.
- Potential to continue on to Practitioner level.

Duration: 1 day

Pre-Requisites Previous experience of P3O or Programme Office environment and completion of the interactive learning.

Public Event: Price on application
In-House Event: Price on application



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About Aspire Europe

The case for using Aspire Europe is compelling; we are an Accredited Training organisation by APM, C4CM and The APM Group and an AXELOS Limited accredited consulting partner. Our trainers include mainly practicing consultants who have achieved Registered Consultant status.

The Lead Trainer for Aspire Europe Ltd also was the Lead Author for the P3O guidance.

We constantly strive to offer refreshing courses, material and examples to the market and provide interesting and stimulating events.

The 1 day course is intense and practical experience of working in a P3O model is an advantage, although not essential. Preparation is the key to success, which is why we provide a full i-learning course to help you arrive fully prepared for the exam.

For more details, please contact us

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FOUNDATION EXAM WORKSHOP

Module	Content
P30[®] Overview	<ul style="list-style-type: none">• Definitions• Context of P30• P30 Governance/Decision support responsibilities
Why P30?	<ul style="list-style-type: none">• The value of a P30 to the organisation• How value is added• The P30 Value Matrix• Best Practice Management• Examples of measurable Key Performance Indicators (KPIs)
P30 Models	<ul style="list-style-type: none">• Model names and features• Functions and Services• Determining an appropriate model• P30 reporting lines• Information Assurance• Sizing and tailoring
Functions & Services	<ul style="list-style-type: none">• Functions and Services• P30 Models
P30 Roles	<ul style="list-style-type: none">• Required Skills and Competencies• Staffing Considerations• Management roles• Generic roles• Functional roles
P30 Lifecycles	<ul style="list-style-type: none">• Implementing a Lifecycle for a permanent P30• Implementing a Lifecycle for a Temporary programme of project office
Tools and Techniques	<ul style="list-style-type: none">• Overview of P30 tools and techniques• Benefits of using standard tools and techniques• Critical Success Factors• P30 Tools• P30 Techniques
FOUNDATION EXAMINATION	Throughout the course, interwoven within the delivery of the theory and the practical examples of good practice, there is ongoing support and preparation for the examination.