



PLANNING PRINCIPLES eLEARNING

Introduction

This is our ultimate planning principles eLearning course.

Good planning is at the heart of good programme and project management, all too often good practice that is learned on training courses is not put into practice in the real world. This course covers the key concepts and reminds practitioners of the good practice principles and can lead to the award of a nationally recognised certificate following an assessment exercise.

Target Audience

This course is ideal for any staff involved in either a Programme or Project role that involves planning, for example:

- Operations staff taking up a BCM role
- Project Managers and their teams
- Programme Managers who have recently been appointed
- Programme and project office staff

Course Benefits

- Increased confidence in using common planning techniques
- The elements to consider when developing a plan
- Techniques and tools to help construct a realistic plan
- Control measures that enable effective control of a plan

Pre-Requisites: Attendees should be working in a Programme Office and/or have attended/completed the Programme Management Overview course.

**Price: £75 per person (full package)
+ £175 for C4CM qualification**

**If you would like to view an interactive taster
of this course please [click here](#).**



eLearning Features

Helpful features you will find in our courses include:

- Course accredited by the Centre for Change Management (C4CM)
- Access to materials for 12 months
- 180 interactive screens with information presented innovatively to make it interesting
- Worked examples provided in the “Show me how to” guides bring the technique to life
- Multi-platform support including Smartphone/Tablet access
- Access to our online community with peer and topic expertise support
- Search facility to enable you to find the guidance you need
- Assessments at the end of each module to check your understanding
- A workbook for those planning to undertake the C4CM assessment
- Supporting templates that can be used in your organisation
- Customisable to include company specific references and approaches

About Aspire Europe

Our roots are entrenched in Change Programme Management and Performance Management and we are committed to improving the efficiency and effectiveness of organisations through the transfer of our knowledge and experience to your people.

We constantly strive to offer refreshing, stimulating and interesting events facilitated by consultants with a wealth of experience and examples to enhance your learning experience.

We offer further accredited courses to continue your development.

For more details, please contact us

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Course Outline

Module	Content	Length
Overview	This module provides a basic overview of the terminology, principles and concepts that underpin Planning Principles. <ul style="list-style-type: none">• Principles• Key elements of a plan• Different Planning Levels• Roles and responsibilities	2 hours
Identify the requirements	This module covers: <ul style="list-style-type: none">• Recording requirements• Setting priorities• Requirements categorisation	1 hour
Analyse the plan	This module covers: <ul style="list-style-type: none">• Sequencing• Different types of plan• Techniques• Identifying the outputs	3 hours
Plan for the plan	This module covers: <ul style="list-style-type: none">• Estimating• Scheduling• Resources• Controls	3 hours
Delivering the plan	This module covers: <ul style="list-style-type: none">• Principles of good planning• Earned Value	1 hour
Reviewing the plan	This module covers: <ul style="list-style-type: none">• Review principles• Reviewing framework• Planning reviews• Analysing results	1 hour