



PROGRAMME MANAGEMENT PRINCIPLES

Introduction

Managing Successful Programmes is the de-facto standard developed by the UK government for delivering change programmes in the UK. This course is an overview of the key principles of Programme Management and the processes that should be followed to achieve a successful outcome.

The course can lead to a nationally recognised level 3 award accredited by ILM following an assessment exercise. It can also act as a very effective preparation for further Programme Management qualifications.

Target Audience

Senior managers often find this course stimulating as it brings together a number of management concepts and aligns the concepts of project management and business change:

- Senior Managers
- Programme leader
- Programme office staff
- Project teams
- Operations staff involved in change programmes
- Business analysts

Course Benefits

- Introduction to key concepts of Programme Management
- Recognising the drivers for change and how they are harnessed.
- The critical steps for any programme
- Understanding the differences between programmes and projects

Duration: 1 day workshop with an additional 20 hours of study time for the award.

Pre-Requisites: None required. This course is designed for people with minimal experience.

Public Event: Public courses are based around a case study.

In-House Event: Can be tailored around a current or planned Change Programme.



About Aspire Europe

The case for using Aspire Europe is compelling; our consultants and trainers have been involved with Managing Successful Programmes since 1999. The course will be delivered by an experienced trainer who is also a consultant. The trainer will bring the subject alive and help the delegates to relate their own experience to this industry best practice.

The lead author of the current best practice guide is our Managing Director who created this short course.

We will offer an enjoyable learning environment which will stimulate discussion and develop ideas, particularly for in-house events.

The award assessment, if this is taken, will enhance the learning experience by relating the course concepts to the delegate's own situation in their workplace.

Public Event: Price on application
In-House Event: Price on application
C4CM Qualification: £175 per person (optional)

For more details please contact us

01275 848099

Email: theacademyteam@aspireeurope.com

Web: www.aspireacademy.tv

PROGRAMME MANAGEMENT PRINCIPLES

Course Outline

Module	Content
<u>Core Processes</u>	
Identification Process	This session covers: <ul style="list-style-type: none"> Identify the key steps and the interface with strategic change drivers.
Definition Process	This session covers: <ul style="list-style-type: none"> Explain the key steps and elements of taking a programme from concept to reality
Governing Process	This session covers: <ul style="list-style-type: none"> Controls that will be applied to the programme assure delivery of the new capability and the benefits.
Managing Benefits Process	This session covers: <ul style="list-style-type: none"> Organisational change concepts and interventions required to release benefits.
Portfolio Management	This session covers: <ul style="list-style-type: none"> The role of the projects in a programme scenario.
Closure Process	This session covers: <ul style="list-style-type: none"> Steps in a structured Closure to ensure that the defeat is not snatched from the jaws of victory.
<u>The Core Principles</u>	
Drivers for Change	This session covers: <ul style="list-style-type: none"> Define the drivers for change and how they will impact on the initiation and lifecycle of a programme.
Organisation and Leadership	This session covers: <ul style="list-style-type: none"> Explain the key roles and layers of control within a programme.
Benefits Management	This session covers: <ul style="list-style-type: none"> Critical role of benefits and the processes that define and release them.
Risk & Issue Management	This session covers: <ul style="list-style-type: none"> Levels of risk, responsibilities and mitigation strategies that can be used.



PROGRAMME MANAGEMENT PRINCIPLES

Module	Content
Planning & Control	This session covers: <ul style="list-style-type: none">• Identify the contents of a Programme Plan and the role of Tranches and the Dependency Network.
Stakeholder Management	This session covers: <ul style="list-style-type: none">• Techniques that can be used for identifying and managing stakeholders and effective communications.
Business Case	This session covers: <ul style="list-style-type: none">• Key elements and its role as a control tool within a programme.
Quality Management	This session covers: <ul style="list-style-type: none">• Look at the role of Audit, Assurance and Configuration Management within a programme.