



**Aspire Europe Limited**  
helping organisations to manage change

# MANAGING SUCCESSFUL PROGRAMMES® FOUNDATION

## Introduction

Managing Successful Programmes (MSP®) is the de facto standard developed by the UK government for delivering change programmes in the UK. This course covers the latest version released in August 2011.

This is the three-day approach to gaining the Foundation qualification. It is an intense course that will require delegates to prepare thoroughly and be prepared for evening work throughout the course. The course includes the Foundation examination and prepares delegates for the Practitioner and Advanced Practitioner courses should they wish to move on to those levels.

## Target Audience

This course is ideal for staff involved in programme management roles and who wish to gain a qualification, for example:

- Programme leader
- Programme office staff
- Business Change Managers
- Business Consultants
- Operations staff involved in change programmes

## Course Benefits

- Basic level qualification
- Application of MSP® common vocabulary.
- Increased confidence in real world application.
- Thorough knowledge of the MSP® methodology at theory and application level.
- Potential to continue on to Practitioner/Advanced level.

**Duration:** Three days

**Pre-Requisites:** Previous experience of a Programme Management environment and completion of the pre-course workbook and reading.



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## About Aspire Europe

Our roots are entrenched in Change Programme Management and Performance Management and we are committed to improving the efficiency and effectiveness of organisations through the transfer of our knowledge and experience to your people.

We constantly strive to offer refreshing, stimulating and interesting events facilitated by consultants with a wealth of experience and examples to enhance your learning experience.

We offer further accredited courses to continue your development.

The three-day course is intense, and for individuals coming from a project or operations background the sheer volume of information to be processed to achieve Foundation level can be baffling. Preparation is the key to success, which is why we provide a full pre-course programme to help you arrive on the first day fully prepared.

**In-House Event:** Price on application

For more details please contact us

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# MANAGING SUCCESSFUL PROGRAMMES<sup>®</sup>

## FOUNDATION COURSE

### Course Outline

Module	Content
<b><u>Transformational Flow</u></b>	
<b>Identifying a Programme</b>	Detailed review of techniques to take a programme from concept to feasibility and a Programme Brief.
<b>Defining a Programme</b>	Development of future business models, planning and application to a case study.
<b>Managing the Tranche</b>	Steps and mechanisms used to enable the programme to flex to external events and keep the programme under control.
<b>Realising the Benefits</b>	Application of steps and activities required to take the capabilities delivered by the projects to release the benefits.
<b>Delivering Capability</b>	Design of case study project portfolio to ensure that they deliver the required capabilities to the change programme.
<b>Closing a Programme</b>	Steps in a structured Closure to ensure that the defeat is not snatched from the jaws of victory.
<b><u>Governance Themes</u></b>	
<b>Benefits Management</b>	Identifying and defining, from the case study of a benefits strategy, followed by profiling and modelling their delivery.
<b>Organization &amp; Governance</b>	Design an organizational structure for a programme, identifying responsibilities and additional roles that could be required.
<b>Vision and Blueprint</b>	Establishing a viable Vision on which the programme should be based, and developing an optimal end game Blueprint that steers the programme.
<b>Risk &amp; Issue Management</b>	Apply the four levels of Risk to the scenario. Develop mitigation strategies and a process for resolution of issues.



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Module	Content
<b>Planning &amp; Control</b>	Define the contents of a Programme. Plan and identify how the programme will be controlled, with associated responsibilities and tools.
<b>Stakeholder Engagement &amp; Leadership</b>	Identify and analyse the stakeholders, profile and map their interests and issues. Develop the Communications Plan.
<b>Business Case</b>	Look at the challenges for the Business Case in the case study scenario and its use as a control tool.
<b>Quality Management</b>	Design a Quality Management Strategy for a programme and the issues associated with implementation.
<b>Foundation Examination</b>	Throughout the course, interwoven within the delivery of the theory and the practical examples of good practice, there is ongoing support and preparation for the examination. We provide sample papers and worked exercises using a scenario/case study to help create situations which develop the delegates understanding and recall of the material.